



शिक्षण प्रसारक मंडळी, पुणे
R. A. Podar College of Commerce & Economics
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Minutes of the IQAC meeting held on 27th January, 2024

Review Meeting of IQAC was held on Saturday, 27th January, 2024 at 11:30 a.m. in the Conference Room.

Members present:

Principal Dr. (Ms.) Shobana Vasudevan
Vice Principal Prof. Vinita Pimpale
Dr. Suryakant Pagare
Ms. Vrushali Kaneri
Ms. Sunita Panja
Mr. S. U. Patil
Mr Ravi Kadam
Mr. Mahesh Deshpande
Ms. Shikha Kothari
Vice Principal Kavita Jajoo (Special Invitee)

Following were granted leave of absence:

Mr. Sunil Joshi
Mr. Sanjay Shetye
Mr. Archit Gokhale

The agenda for the meeting was as follows:

- 1) Confirm the minutes of the last meeting.
- 2) Review plans and progress of planned activities.
- 3) Discuss the NAAC preparations, submission of IIQA and filing of SSR.
- 4) Any other matter with the permission of the chair.

The IQAC Convener welcomed the Chairperson and other committee members.

The following points were discussed and accepted in the meeting:

Podar : Nurturing Intellect, Creating Personalities.

Agenda 1: Minutes of the last meeting were read out by Ms. Sunita Panja and were confirmed.

Agenda 2: Review plans and progress of planned activities.

1. To conduct NEP curriculum by adhering to norms given by the Government of Maharashtra.

F.Y.B.Com semester-I results are declared and Open day for students conducted on 16/12/2023. Preparation of BOS meetings for the academic year 2024-25 is in process and meetings of various departments are scheduled in the last week of January and first week of February 2024.

2. To conduct training programmes for faculty on use of advanced IT tools for teaching, learning and research.

Conducted FDP Program on 'Training and Creation of Learner-Centered 4-quadrant E-Content' held in collaboration with CEED under the aegis of RUSA 2.0 on 21, 22 and 23rd December 2023

3. To promote research opportunities and projects.

Research proposals are submitted by Faculty members seeking financial support from college for completing their research projects. Principal Madam requested Librarian Patil Sir to prepare Research Policy document.

4. To augment infrastructure for teaching and learning.

There is an addition of two new classrooms on the Ground Floor G-2 (A) and G-2 (B). Self-Financing Programme Office is constructed on the second floor. Also SFP Staff room is renovated. Media Room is fully functional.

5. To create awareness about mental health of all stakeholders through workshops and outreach programs.

The Self Development Centre in association with Disha Counseling Centre with support of RUSA 2.0. conducted a workshop on "Compassion for self and passion at work" done on 5th December 2023. The outreach session with BMC school students (VIIIth and IXth standard) is scheduled on 16th of February 2024.

6. To review quality manuals and systems in light of NEP implementation.

Feedback regarding curriculum, teaching, learning and evaluation has been collected from parents by the Academic Cell during the Open Day session. Certain policies and processes are under review.

7. To continue with previous IQAC initiatives

- 24th November 2023- Office Staff programmes under RUSA 2.0: - Session for Office Staff on Document and Record Management with NAAC perspective by Keyaa Mukherjee, Office Superintendent, Maniben Nanavati Women's College
- 8th December, 2023- Session on Healthy life- happy life- Dr Om Patil, Orthopedic Surgeon

- 30th November, 2023- lecture on "Towards Naya Bharat- way forward to 5 trillion economy" by Prof Manoj Kumar Tiwari, Director, IIM, Mumbai- under ICSSR Amrit Kaal Vimarsh-Viksit Bharat @2047
 - 2nd December, 2023- The Academic Cell conducted a seminar on "Outcome-Based Approach in Teaching, Learning, and Evaluation- What, Why and How " by Principal Dr. (Mrs.) Shobana Vasudevan
 - 16th December, 2023- 'NAAC Accreditation of Podar Autonomous- Challenges and Solutions' by Former Vice Chancellor of University of Mumbai Prof Suhas Pednekar.
 - Inter college event- UTTUNG and MONETA conducted in December 2023
 - Intra College-RAPPORT, Youth Day conducted by the Student's Council
 - Annual Athletic meet conducted on 18th January 2024
 - NSS students successfully completed 7 days rural camp at Barhanpur
 - Republic Day Celebrations
 - Event by Inclusive Cell
 - Introduction of New Forum- SAPTAK
 - GLC Event LACUNA
 - Guidance workshop by NCC
 - Moneta- E- submit
 - Career Guidance Forum- Josh
 - NIRF
 - Ram Bhajan
 - GLC – Hastkala
 - Industrial Visit by IIF in association with Commerce Department
 - ELC- Elocution Competition
 - MLC- Great Bhet
- Ahead:**
- Annual Prize distribution scheduled on 3rd February, 2024
 - TEDxRAPodarCollege scheduled on 10th February 2024

Agenda 3: Discuss the NAAC preparations and filing of AQAR for IIQA.

The convener informed the members that the AQAR for 2021-22 was submitted on 16th October, 2023 and for 2022-23 submitted on 30th November, 2023. Submission of IIQA is planned on 29th January, 2024 and submission of SSR by March. Regarding preparation for NAAC, criterion wise meeting held to discuss the progress and issues. Principal requested

members to visit the website to check the information available. Principal also asked Shikha to prepare a questionnaire for the students with the help of Dr. Suryakant Pagare to gather information about students' awareness regarding the college.

Vice-Principal Vinita Pimpale requested Shikha to identify students who can help for NAAC work. The Principal requested IQAC members to spend more time and work for the NAAC SSR. She expressed gratitude to Mrs. Manjusha Sawant for her outstanding efforts in effectively leading the team in preparation for the SSR submission.

After discussion about the institution's distinctiveness, "Reaching the unreached" was finalised to be the distinctive feature of the college.

Dr. Suryakant Pagare suggested that he shall prepare a template for submitting a quarterly report and post event report of the forum which can be approved by the Principal and Vice-Principals.

The meeting ended with a vote of thanks by the Convener.

(Minutes prepared by IQAC Coordinator Sudarshana Saikia)



Principal Dr. Shobana Vasudevan