

Minutes of the IQAC meeting held on 22nd June 2019 at 11:30 am in the Conference room.

Members :

Principal Dr. (Ms.) Shobana Vasudevan, Chairperson

Vice Principal Ms. Kavita Jajoo, Convener

Vice Principal Mr. S. Natarajan

Ms. Manjusha Sawant

Dr. Vinita Pimpale

Mr. S. U. Patil

Mr Kisan Pagar (I/ C Registrar)

Mr Ravi Kadam (Office Superintendent)

Mr. Suresh Deole (Management Representative)

Mr. Sanjay Shetye (Society Representative)

Mr. Hrudyesh Pankhania (Alumni Representative)

Ms. Ragini Tawade (Parent Representative)

Mr. Ishaan Vaidya (Student Representative)

The agenda of the meeting:

- 1) Confirming minutes of last meeting
- 2) Review of Plans for 2019-20
- 3) Review of recent events and initiatives.
- 4) Any other matter with the permission of the chair.

The IQAC Convener welcomed the Chairperson and other committee members. Leave of absence was granted to Mr. Sanjay Shetye and Mr. Suresh Deole. New members were introduced.

The following points were discussed and accepted in the meeting:

Agenda 1: Minutes of the last meeting conducted on 20th April, 2019 were read out by Ms. Manjusha Sawant and were confirmed.

Agenda 2: Vice Principal Kavita Jajoo updated the committee members with the following:

- The IQAC convener informed the committee about the new AQAR format and submission. The AQAR would be online and it would be activated on 23rd February 2020.

To strengthen connect of college with present students and alumni

Yoga day celebrations in college were celebrated.

Agenda 3. The following Plans for 2019-20 were discussed:

- **B. Com in Actuarial Studies –**

The Principal informed the members that both Mumbai University and State government had approved the Bachelors in Actuarial Studies Program of our college. The college would be commencing the Program from 2019-20. Podar College is the first college to start the B. Com in Actuarial studies program. Members congratulated Principal Dr Shobana Vasudevan.

- **Online submission of Career Advancement Scheme under which eight staff members had made applications.-**

It was suggested that a Sub committee headed by Vice Principal Kavita Jajoo would be formed to look into the 8 CAS applications

- **To conduct popular inspirational talks (Tedx)**

It was decided that the Chairperson of Planning Forum and Economic Association Prof Sudarshana Saikia would be requested to head the sub committee for the TED talk

- **Implementation of Autonomy-**

- The Principal discussed the implementation of Autonomy in the current academic year 2019-20. She informed the members about the various meetings held to finalize and approve the changes to be incorporated in the system after accepting Autonomy. It was announced that Prof Manjusha Sawant would be appointed as Autonomy co-ordinator to implement Autonomy for the first cycle of 3 years.

- **Conduct of Student Induction Program with thrust on personal growth of students-**

Subcommittee to be Headed by Dr Vinita Pimpale

Dr Vinita Pimpale suggested a plan to conduct a comprehensive Orientation Program for all F.Y.B.Com/B.M.S/B.A.S students to be conducted with a dedicated team. She also suggested that the regular orientation program be renamed as the Student Induction program with the class mentors playing a key role in it's conduct. The SIP was scheduled to be conducted in the second week of July .The subcommittee included all the Class Mentors of FY BCom/ BMS/ BAS.

- **An inclusive cell to be initiated to provide a one-point desk for the Divyang students-**

A discussion on the need to establish an inclusive cell was held. Prof Manjusha Sawant said the inclusive cell could help in -

- addressing the learning needs of differently-abled
- to help the differently abled keep pace with academics taught in class.
 - parents want to discuss their child's academic and day to day challenges faced in college
 - encourage the students to participate in extracurricular activities and improve self-confidence.
 - a mediator between the student and Professor

It was decided to start an inclusive cell in the college.

Agenda 4: Theme for 2019-20

The theme of the year was discussed and finalized :

Implementing Autonomy: Making Higher education more relevant

All the members unanimously agreed to the implementations of the plans and the Theme for 2019-20.

The Meeting ended with a vote of thanks by the Convener.