

**Minutes of IQAC meeting held on, 18<sup>th</sup> December 2018 at 11:30 am in the Conference room**

**Members :**

Principal Dr. (Ms.) Shobana Vasudevan, Chairperson

Vice Principal Ms. Kavita Jajoo, Convener

Vice Principal Mr. S. Natarajan

Ms. Manjusha Sawant

Dr. Vinita Pimpale

Mr. S. U. Patil

Mr. Suresh Deole (Management Representative)

Mr. Sanjay Shetye (Society Representative)

Mr. Hrudyesh Pankhania (Alumni Representative)

Ms. Bhushana Samant (Parent Representative)

Ms. Sanika Joshi (Student Representative)

The agenda of the meeting:

- 1) Confirming minutes of last meeting
- 2) Review of Plans for 2018-19
- 3) Review of recent events and initiatives.
- 4) Any other matter with the permission of the chair.

The IQAC Convener welcomed the Chairperson and other committee members. Leave of absence was granted to Mr. Suresh Deole and Hrudyesh Pankhania

The following points were discussed and accepted in the meeting:

Agenda 1. Minutes of last meeting conducted on were read out by Ms. Manjusha Sawant and were confirmed.

Agenda 2. The following Plans for 2018-19 were discussed:

Vice-Principal Kavita Jajoo briefed the members about the same.

- Proposal for Autonomy submitted to University of Mumbai on
- Proposal for Centre of Potential for Excellence submitted to University of Mumbai
- To conduct a workshop and training program for the Internal Complaints committee members. The Proposal was prepared and it was discussed that the workshop will be conducted in association with the Maharashtra State Women Commission

- To conduct popular inspirational talks (Ted x). Prof Sudarshana Saikia has made an application for the license in August 2018.
- To strengthen Student Connect by addressing the concerns of students; Vice Principal Kavita Jajoo and Sudarshana Saikia streamlined the process of student activities.
- On line admissions for degree college students initiated by Office Superintendent
- Podar Canvas : The student E- Newsletter ( Quarterly) uploaded on website

Agenda 3: Kavita Jajoo updated the committee members with the following:

- Electronic attendance for F.Y. B. Com / B. M. S classes undertaken
- Smooth conduct of Enigma : Inter collegiate festival
- Remedial and intensive coaching cell is counseling students on overcoming examination related stress and giving guidance on how to write exam papers
- Handholding session for budding Podar entrepreneurs by Entrepreneur Development Cell and RAPAA was well received by the students.
- Seminar on “ Career pe Charcha “ by college teachers conducted 4th October 2018
- Seminar on alternatives to CA was conducted by Hrudyesh Pankhania 5th October 2018
- Mental health lecture conducted on depression for students by Life Enrichment Cell on 10th October 2018.

The Meeting ended with a vote of thanks by the Convener.